



2009 – 2010 Newly Elected Officials Course

Session Schedule

Pre-register now for the Newly Elected Officials Course at www.localgovernmentacademy.org.

For your convenience, sessions are offered in 3 counties; choose the most convenient course, regardless of your residence. Select one of the full certificate course options or a non-certificate short course held Saturday-only or weeknight only. (Saturday sessions are held 9 AM – 3:30 PM; Wednesday/Thursday sessions are held 6:00 PM – 9:30 PM)

Certificate Course – Allegheny Locations

Date	Location	Topic
Saturday, November 21, 2009	<i>Opening Day Session</i> , Sheraton Station Square	Mock Council & Effective Leadership
Thursday, December 3, 2009	Green Tree Borough Municipal Center	Scope of Municipal Powers/Sunshine Act
Saturday, December 12, 2009	University of Pittsburgh, William Pitt Union	Municipal Budgeting & Finance
Thursday, January 14, 2010	CCAC North Campus	Managing Human Resources I
Thursday, January 21, 2010	Cranberry Township Municipal Building	Managing Human Resources II
Saturday, January 30, 2010	Robert Morris University, Moon Township	Infrastructure
Thursday, February 11, 2010	Allegheny Co. Emergency Operations Center	Roles & Responsibilities in Public Safety
Saturday, February 20, 2010	Duquesne University, Pittsburgh	Planning and Community Development
Thursday, February 25, 2010	Pittsburgh Technical Institute, Oakdale	Intergovernmental Cooperation
Thursday, March 4, 2010	William E. Anderson Library of Penn Hills	Ethical Decision Making
Saturday, March 13, 2010	Carnegie Mellon University, Pittsburgh	Public Communications/Technology
Thursday, March 25, 2010	<i>Graduation Dinner</i> , Sheraton Station Square	

Certificate Course – Butler Locations

Saturday, November 21, 2009	<i>Opening Day Session</i> , Sheraton Station Square	Mock Council & Effective Leadership
Wednesday, December 9, 2009	Butler County Community College	Scope of Municipal Powers/Sunshine Act
Saturday, December 12, 2009	University of Pittsburgh, William Pitt Union	Municipal Budgeting & Finance
Thursday, January 14, 2010	CCAC North Campus	Managing Human Resources I
Thursday, January 21, 2010	Cranberry Township Municipal Building	Managing Human Resources II
Wednesday, January 27, 2010	Butler County Community College	Roles & Responsibilities in Public Safety
Saturday, January 30, 2010	Robert Morris University, Moon Township	Infrastructure
Wednesday, February 17, 2010	Butler County Community College	Intergovernmental Cooperation
Saturday, February 20, 2010	Duquesne University, Pittsburgh	Planning and Community Development
Wednesday, March 10, 2010	Butler County Community College	Ethical Decision Making
Saturday, March 13, 2010	Carnegie Mellon University, Pittsburgh	Public Communications/Technology
Thursday, March 25, 2010	<i>Graduation Dinner</i> , Sheraton Station Square	

Certificate Course – Greensburg Locations

Saturday, November 21, 2009	<i>Opening Day Session</i> , Sheraton Station Square	Mock Council & Effective Leadership
Saturday, December 12, 2009	University of Pittsburgh, William Pitt Union	Municipal Budgeting & Finance
Wednesd, December 16, 2009	Westmoreland Extension, Donohoe Center	Scope of Municipal Powers/Sunshine Act
Thursday, January 14, 2010	CCAC North Campus	Managing Human Resources I
Thursday, January 21, 2010	Cranberry Township Municipal Building	Managing Human Resources II
Thursday, January 28, 2010	Westmoreland Extension, Donohoe Center	Roles & Responsibilities in Public Safety
Saturday, January 30, 2010	Robert Morris University, Moon Township	Infrastructure
Saturday, February 20, 2010	Duquesne University, Pittsburgh	Planning and Community Development
Wednesday, February 24, 2010	Westmoreland Extension, Donohoe Center	Intergovernmental Cooperation
Saturday, March 13, 2010	Carnegie Mellon University, Pittsburgh	Public Communications/Technology
Wednesday, March 17, 2010	Westmoreland Extension, Donohoe Center	Ethical Decision Making
Thursday, March 25, 2010	<i>Graduation Dinner</i> , Sheraton Station Square	

2009 – 2010 Newly Elected Officials Course *Session Schedule*

Saturdays Only

Date	Location	Topic
Saturday, November 21, 2009	<i>Opening Day Session</i> , Sheraton Station Square	Mock Council & Effective Leadership
Saturday, December 12, 2009	University of Pittsburgh, William Pitt Union	Municipal Budgeting & Finance
Saturday, January 30, 2010	Robert Morris University, Moon Township	Infrastructure
Saturday, February 20, 2010	Duquesne University, Pittsburgh	Planning and Community Development
Saturday, March 13, 2010	Carnegie Mellon University, Pittsburgh	Public Communications/Technology

Weeknights Only – Butler Locations

Saturday, November 21, 2009	<i>Opening Day Session</i> , Sheraton Station Square	Mock Council & Effective Leadership
Wednesday, December 9, 2009	Butler County Community College	Scope of Municipal Powers/Sunshine Act
Wednesday, January 27, 2010	Butler County Community College	Roles & Responsibilities in Public Safety
Wednesday, February 17, 2010	Butler County Community College	Intergovernmental Cooperation
Wednesday, March 10, 2010	Butler County Community College	Ethical Decision Making

Weeknights Only – Westmoreland Locations

Saturday, November 21, 2009	<i>Opening Day Session</i> , Sheraton Station Square	Mock Council & Effective Leadership
Wednesday, December 16, 2009	Westmoreland Extension, Donohoe Center	Scope of Municipal Powers/Sunshine Act
Thursday, January 28, 2010	Westmoreland Extension, Donohoe Center	Roles & Responsibilities in Public Safety
Wednesday, February 24, 2010	Westmoreland Extension, Donohoe Center	Intergovernmental Cooperation
Wednesday, March 17, 2010	Westmoreland Extension, Donohoe Center	Ethical Decision Making

(Course Schedule as of 11/6/2009. Dates, locations and topics may be subject to change.)

Not sure which course to choose? Attend the Opening Day session to learn more about the Newly Elected Officials Course and upgrade your registration that day.

For more Newly Elected Officials Course information and updated registration details visit
www.localgovernmentacademy.org

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