PUBLIC WORKS DIRECTOR – BOROUGH OF SWISSVALE

The Borough of Swissvale, a diverse urban community bordering the City of Pittsburgh, with a resident population of 8,600 over 1.2 square miles, is seeking an experienced Public Works Director to lead a multi-faceted Public Works Department.

The Public Works Director will be responsible for the management, direction and supervision of all aspects of the Public Works Department including, but not limited to, 16 full and part-time employees, temporary summer employees, residential and commercial trash and recycling collection in Swissvale and three other municipalities, storm and sanitary sewer system maintenance, road construction and maintenance, fleet maintenance, parks and recreation maintenance and improvements, maintenance of buildings and grounds, street sweeping, leaf collection, tree maintenance, snow and ice removal, traffic signal maintenance, sign maintenance, budget preparation and management, procurement, MS4 compliance and responding to emergencies that occur outside of normal work hours.

Successful candidates will be able to demonstrate strong experience working within a municipal government setting and a sound understanding of Public Works policies and procedures. The selected candidate must have a strong background working with Microsoft Office Suite. The selected candidate must also have the ability to work well with other staff members, elected officials and outside agencies as necessary.

The ideal candidate must be able to work independently and as part of the management team of the Borough of Swissvale. Must exercise good critical thinking skills, supervisory skills, budget development skills, management skills, strong computer skills, as well as the ability to deal effectively with employees and the public.

Experience in engineering, public administration or a related field along with a minimum of five years (5) years of progressively responsible work experience in the municipal Public Works field is preferred. A Bachelor's Degree is preferred but significant experience in the field may be substituted for education. Applicable work in a governmental setting is a plus.

Salary is negotiable and is commensurate with experience and education. An excellent fringe benefit package is also provided.

A cover letter, resume and at least three (3) professional references shall be submitted to the Borough Manager, Borough of Swissvale, 7600 Evans Street, Pittsburgh, PA 15218 or via email to gbachy@swissvaleborough.com. All applicants will be subject to a background check, drivers history check and pre-employment drug screening if an offer of employment is made.

The Borough of Swissvale is an Equal Opportunity Employer that does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation or military status in any of its activities or operations.